



KEYINGHAM
PRIMARY

Procedures for Rewards and Behaviour Consequences

This document is written in conjunction with the following Consortium Academy Trust policies, which are available on the Trust website [The Consortium Academy Trust - Policies \(consortiumtrust.co.uk\)](https://www.consortiumtrust.co.uk):

- Behaviour Policy
- Exclusion Policy
- Anti-Bullying Policy

At Keyingham Primary, we believe that children learn best when they have clear rewards and sanctions for their day-to-day conduct in and around school. If children feel safe and can enjoy their lessons then they will engage and learn well, develop as respectful young people and become valuable members of our community. We believe that mental wellbeing is of paramount importance to every individual and appropriate behaviour creates an environment conducive to this.

At Keyingham Primary we:

1. Respect everyone and show good manners.
2. Respect our own, other people's and school's property.
3. Listen to others, join in appropriately and put our hands up when we want to share with the class.
4. Take responsibility for our own learning and produce work we are proud of.
5. Keep our hands and feet to ourselves and respect the personal space of others.
6. Move sensibly and safely around the classroom.
7. Show awareness of other people's mental wellbeing and are kind with our words and actions.

Positive Recognition and Rewards

Our reward system recognises individual achievement and builds community providing an opportunity for child leadership.

- Keyingham Keys will be awarded for good behaviours for learning, academic progress and attainment and showing our school values.
- Children's Keyingham Keys will be recorded using Arbor which parents can view using the Arbor app.
- When pupils have earned 100 house points, they will trade them in for one K-Pound to spend in the Keyingham Shop.
- Postcards will be sent home throughout the year congratulating children on positive behaviours and behaviours for learning.

Expectations of Pupil Behaviours at Keyingham Primary School

Uniform

We are preparing our pupils for life beyond school and the world of work and therefore we expect them to take a pride in their appearance. Our uniform expectations are clearly outlined in our uniform policy, and this covers pupils on their way to and from school. When pupils do not conform to our uniform policy, depending on the age, we speak to the pupil or the parent. A family member can bring in the correct item of clothing or they may be able to borrow the correct clothing item from the school and return to lessons. In cases where family are struggling to afford items of uniform, the school will support with pre-loved items. In cases of direct defiance of the uniform policy, further consequences may result (in line with the matrix on Page 31).

Homework

All pupils are expected to complete any homework set by their class teacher and return it by the deadline set. Homework that is set as part of our curriculum is important because it helps pupils to consolidate and master learning in addition to helping them to develop good organisational skills.

Consequences at Keyingham Primary School

Keyingham Primary School believes that if negative behaviour is presented, then the pupil should be given an opportunity to 'fix' their behaviour and any hurt they have caused to other pupils or staff.

All staff and pupils use a simple Venn Diagram (Appendix 1) to decide on the level of 'fix it' which is appropriate to the behaviour and then discussions, as appropriate, are held about the best way to solve the problem and move forward. The 3 areas of behaviour for the Venn Diagram are: Behaviour for Learning, Respectful Behaviour and Safe Behaviour.

Pupils and Staff use the 'Fix It' pyramid (Appendix 2) to provide them with ideas of what can be done to resolve the problem. If pupils display negative behaviour that affects one of the areas, they will receive a Level 1. If they display negative behaviour that affects two of the areas, they will receive a Level 2 and if they display negative behaviour that affects all three areas, they will receive a Level 3. If the children receive a Level 1 and do not show the desired behaviour for the remainder of a lesson/breaktime or the specified behaviour is repeated, a Level 2 will be implemented. The Trust Consequences Matrix on page 31 clearly indicates the consequences that a pupil can expect to receive if their behaviour does not meet our expectations.

For extreme behaviours (Level 3), SLT will consult with all parties involved, including parents when necessary to decide on the most appropriate sanction route.

In many instances, sanctions are decided by the pupils, with the guidance of the staff member

Keyingham is committed to a “Fresh Start” once any sanction has been completed and the restorative/reparative work has been done. Staff encourage pupils to feel confident that they can move on and start afresh.

When a serious incident has occurred at the school, a full investigation will be undertaken. This will involve taking statements from pupils and staff where needed. CCTV footage, where available may also be used to support the investigation. However, the school reserves the right not to share CCTV footage with parents and carers if the footage identifies other pupils or staff within the school or the Headteacher deems there to be another reasonable reason not to do so. For further information, please refer to the Trust’s CCTV Policy which can be found on our website. Similarly, the names of pupils providing statements will not be shared. Parents and carers will always be informed when we are dealing with a serious incident. At times, we may need to isolate a student during an investigation. When we have completed our investigation, parents / carers will be asked to attend the school to discuss the incident and possible ways of resolving the situation.

The school reserves the right to also use any of the following consequences in response to a pupil’s behaviour:

- Limiting access to extra-curricular activities. This includes the right to remove a pupil from representing the school in sporting fixtures or school productions etc.
- Removal of IT rights (e.g. access to email, online learning platforms, internet activity, etc.)
- Removal of social times, including break and lunchtime.
- Removal and confiscation of devices brought in from home.
- Extended consequences, e.g., extended detentions for persistent non-compliance.
- Working with the local safer schools policing team and other outside agencies.

If a pupil persists with unacceptable behaviours and does not respond to the consequences outlined in the Trust Consequences Matrix, we will work in collaboration with families to seek out the most appropriate support and try to identify individualised strategies that will help the pupil to get back on track.

We recognise the value of restorative processes when dealing with unacceptable behaviour and whilst these are not outlined in our Consequences Matrix, they are an integral part of our behaviour management processes.

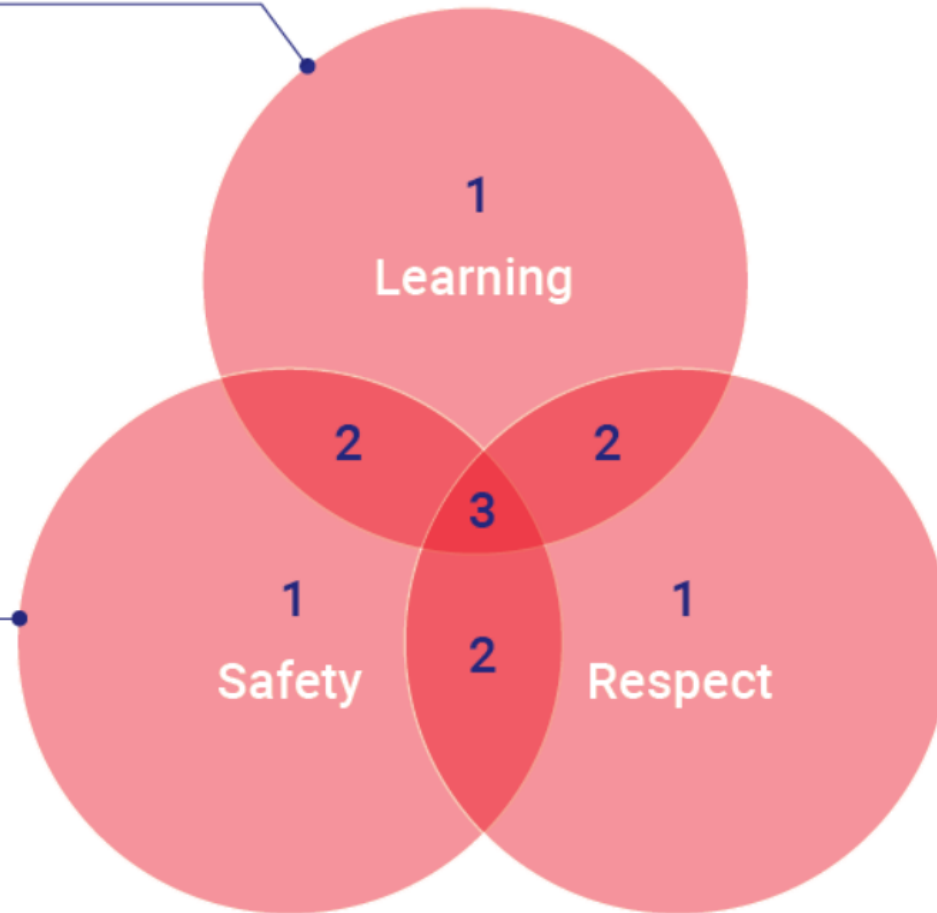


Learning

- Avoidance to complete work
- Distracted
- Lack of effort
- Lack of focus
- Loss of learning time
- Low level disruption
- Not sharing
- Lack of pride
- Lack of resilience

Safety

- Accidental harm
- Inappropriate movement around the building
- Leaving the classroom without permission
- Name calling
- Unsafe play
- Unsafe use of equipment



The following diagram relates to the three areas of learning, safety and respect but is not an exhaustive list.

Teachers will exercise professional judgement when addressing these areas.

Respect

- Answering back
- Bickering
- Dishonesty
- Interrupting
- Not following instructions
- Refusal to follow requests



Rewards

Keyingham Keys

- awarded for good behaviours for learning, academic progress and attainment and showing our values
- recorded using Arbor which parents can view using the Arbor App
- 100 house points, traded for one K-Pound to spend in the Keyingham Shop
- Postcards are sent home congratulating children on positive behaviours and behaviours for learning



Sanctions

Level 1

Fix it

Stop the behaviour that caused the level

Level 2 -

Parents informed via Arbor app/ phone call

- Work in another classroom
- Class report
- Loss of 15 minutes playtime
- Not being allowed to use playtime equipment
- Letter of apology and restorative talk

Level 3 -

Parents informed via phone call

- Leadership Report
- Isolation with the Head/SLT
- Fixed term exclusion